



Region Chair Report on Zone Meeting /
VDG or DG Report on Regional Zone Meeting
Please complete after every zone or regional zone meeting
with a copy to the VDG/MERLO Chair

Region Chair:
 Region:
 Report Date:

Zone Chair:
 Zone:
 Meeting Date:

	Yes	No	Quality 1 (poor) -5 (excellent)
Did meeting start & finish on time?			
Was there an agenda?			
Was all the subject matter covered?			
Did you receive proper notification of the meeting?			
Was district information covered?			
Was retention covered?			
Was membership covered?			
Was leadership covered?			
Did ZC attend district cabinet meeting?			
Are member orientations scheduled w/ all clubs?			
Are you receiving cooperation from district committees?			

Comments:

Attendance

Name, Position & Club